|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Education and Supervision plan  PhD Student | | | | lucaslogo3pallaslogo1 | | |
|  | | | | | | |
| ▪ The employer is responsible for defining a tailor-made Education and Supervision plan for the PhD student (cao, art. 4.4) ▪ This Education and Supervision plan will be handed to the PhD student within three months after the starting date of employment. (cao, art. 4.4) ▪ The Education and Supervision plan can be adjusted annually during the period of employment. (cao, art. 4.4) ▪ Each year the LUCAS will request a progress report from the PhD student for the annual evaluation meeting, based on this Education and Supervision plan. ▪ The PhD student will have at his/her disposal: a desk and cupboard in an office, computer with account and a copy card for the WSD-buildings.  ▪ The LUCAS has budget available for various matters, such as conference trips. | | | | | | |
| **General** | | | | | | |
| **PhD Student** | | | | | | |
| **Project title** | | | | | | |
| **Research topic** | | | | | | |
| **Starting date of employment**  **Ending date of employment** | | | **FTE (0.8 or 1.0)** | | | |
| **Supervisor (Prof.)** | | | **Supervisor 2 (Prof.)** | | | |
| **Other supervisor** | | | **Other supervisor** | | | |
| **Allocation of tasks for supervision** (i.e. daily supervision) | | | | | | |
| **Frequency of supervision** | | | | | **Total approx**.       **per** | |
| **Education** | | | | | | |
| **Courses to be followed (e.g, National Research School, ICLON, lectures, didactic course)**  - Obligatory: Participation in the course ‘Educational skills for PhD students’ (unless the PhD students has a didactic qualification)  -  -  - | | | | | | |
| **Education to be given**  -  -  -  - In the First and fourth year the PhD student will not be allowed to give any courses. | | | | | | |
| **Description of any *lacunae* in relevant research-related knowledge** | | | | | | |
| **Financial** | | | | | | |
| **Large expenditure (travel plans, stay abroad, specific research material)**  -  -  - | | | | | | |
| **Plan of action (complete project)** | | | | | | |
| (research – reports – progress meetings/evaluation meetings R&O – education to be followed – education to be given (+ name supervisor) – conference visits – field work trips) | | | | | | |
| **Year 1** | -  -  -  -  - | | | | | |
| **Year 2** | -  -  -  -  - | | | | | |
| **Year 3** | -  -  -  -  -  - | | | | | |
| **Year 4** | -  -  -  -  - | | | | | |
| **Year 5** | -  -  -  -  - | | | | | |
| **Signatures** | | | | | | |
| ▪ PhD student | | ...................................................................................... | | | | dd.  at |
| ▪ Promotor | | ...................................................................................... | | | | dd.  at |
| ▪ 2nd Promotor | | ...................................................................................... | | | | dd.  at |
| ▪ Director LUCAS | | ..................................................................................... | | | | dd.  at |